



The Outstanding School Category

Vision of the award:

The contribution in the promotion of innovation and excellence in the Qatari society.

Mission:

To deepen the concepts excellence and innovation through adopting the global standards, the implementation of quality programs, and achieving the full integration of personal and institutional efforts to enhance the outputs of the educational process in the State of Qatar.

Objectives:

1. To recognize and honor the academically distinguished citizens of the State of Qatar.
2. To deepen the concepts of excellence and encourage all individuals and educational institutions to develop their performance.
3. To promote positive attitudes towards knowledge and scientific research.
4. To spread the spirit of innovation among students, researchers, and educational institutions.
5. To raise the spirit of competition between individuals and educational institutions in the field of scientific excellence.
6. To directing individual and institutional energies towards scientific excellence in areas that serve the achievement of the developmental orientations of the State of Qatar.



General Guidelines:

1. The school administration should fill out the application form, provided that the data is validated and authenticated.
2. It is necessary to make sure the application form is completely filled out.
3. It is necessary to make sure that the application form and the introductory guide are related to the Education Excellence Award edition being applied for.
4. The documents attached should be clear, specific, and reflect a true image of the actual performance.
5. The evidence and supporting documents should only be about the last three years in addition to the year of applying for the Education Excellence Award.
6. Make sure that all documents, certificates, and evidence are certified, stamped and dated.
7. The evaluation grade of the standard shall be cancelled if the school fails to provide documents and evidences that prove the standard is achieved or is available inside the school.
8. Field visits can be scheduled to candidate schools to inspect the validity of the submitted documents.
9. Use the same standard number when numbering the documents attached thereto.

Example: (if the evaluation criteria bears the number 1/1/1, the evidence documents must bear the same reference number).

10. The application file must be submitted electronically through the following link (https://educompetitions.edu.gov.qa/scientific_achievement/).



Conditions for participation:

- 1) The government school must obtain “very good” rating in the latest periodic assessment of the management and leadership assessment of schools.
- 2) The private school must have a national or international school accreditation.
- 3) A previously winning school may participate in the Education Excellence Award after 3 editions from receiving the award.
- 4) The school should represent only one educational stage regardless of the different stages of education it offers, with the exception of schools located outside the urban zones.

Conditions for competition:

- 1) The school should achieve a minimum score of 80% in the evaluation criteria.
- 2) The candidate school must successfully pass the field visit by the jury committee.

**The decisions of the jury committees are final
and are not subject to review, amendment, or appeal.**



Name of School:						اسم المدرسة:
Year Founded:						
Name of Principal:						اسم مدير المدرسة:
Educational stages:	Primary	<input type="checkbox"/>	Preparatory	<input type="checkbox"/>	Secondary	<input type="checkbox"/>
Number of classes:						
Number of Students: <input type="checkbox"/> boys <input type="checkbox"/> girls		percentage of Qatari students				<input type="text"/> %
Number of teaching staff:						
Number of administrative staff:						
School Address:	Zone	<input type="text"/>	Street name:	<input type="text"/>	Street no.	<input type="text"/>
	Phone no.	<input type="text"/>	Fax:	<input type="text"/>	P.O. Box.	<input type="text"/>
Email:						
Website:						



School Evaluation Criteria

1. Educational Leadership and Management

1/1 Planning:

No.	Items	Evidence	
		Available	Not Available
1/1/1	Clear and declared strategic plan that is linked to the strategy of the Ministry of Education and Higher Education to achieve Qatar National Vision 2030.	<input type="checkbox"/>	<input type="checkbox"/>
1/1/2	Annual executive plan.	<input type="checkbox"/>	<input type="checkbox"/>
1/1/3	Operational for projects and programs.	<input type="checkbox"/>	<input type="checkbox"/>
1/1/4	Alternative strategic plan for continuous operations and crisis management to overcome catastrophes and force majeure.	<input type="checkbox"/>	<input type="checkbox"/>

1/2 Administrative organization:

No.	Items	Evidence	
		Available	Not Available
1/2/1	Clear and declared organizational structure *	<input type="checkbox"/>	<input type="checkbox"/>
1/2/2	Documented job description for all of the positions and committees.	<input type="checkbox"/>	<input type="checkbox"/>
1/2/3	Activation of regulations, statutes, and manuals for ensuring school operations.	<input type="checkbox"/>	<input type="checkbox"/>
1/2/4	specific mechanism for reviewing and developing work systems and manuals.	<input type="checkbox"/>	<input type="checkbox"/>

* Job titles and committees should be clarified in the organizational structure.

**1/3 Monitoring and evaluation:**

No.	Items	Evidence	
		Available	Not Available
1/3/1	Monitoring and evaluating the performance of students and school personnel *	<input type="checkbox"/>	<input type="checkbox"/>
1/3/2	Evaluation of plans, programs, and projects.	<input type="checkbox"/>	<input type="checkbox"/>
1/3/3	Utilizing the overall assessment's results to improve the school performance.	<input type="checkbox"/>	<input type="checkbox"/>

2. Resources Management**2/1 Human resources management:**

No.	Items	Evidence	
		Available	Not Available
2/1/1	Identifying the school staff training needs *	<input type="checkbox"/>	<input type="checkbox"/>
2/1/2	Implementation of the professional development plan.	<input type="checkbox"/>	<input type="checkbox"/>
2/1/3	Encouraging the school to improve professional self-development.	<input type="checkbox"/>	<input type="checkbox"/>

2/2 Management of financial and in-kind resources:

No.	Items	Evidence	
		Available	Not Available
2/2/1	Clear and documented policy for the school budget.	<input type="checkbox"/>	<input type="checkbox"/>
2/2/2	Implementation of special programs for the development of financial and in-kind resources.	<input type="checkbox"/>	<input type="checkbox"/>
2/2/3	Monitoring and maintenance of the school resources.	<input type="checkbox"/>	<input type="checkbox"/>

* The school staff includes members of both the teaching and administrative staff.



3. Developing and Caring for Learners

3/1 Academic achievement of students:

No.	Items	Evidence	
		Available	Not Available
3/1/1	Results of academic achievement of students.	<input type="checkbox"/>	<input type="checkbox"/>
3/1/2	School plan to improve the level of academic achievements for students	<input type="checkbox"/>	<input type="checkbox"/>
3/1/3	Utilizing the results of the statistical analysis in improving the inputs of the educational process.	<input type="checkbox"/>	<input type="checkbox"/>

3/2 Caring for different category of students:

No.	Items	Evidence	
		Available	Not Available
3/2/1	Developing special plans and programs for each category of students *	<input type="checkbox"/>	<input type="checkbox"/>
3/2/2	Implemented plans and programs to care for the different categories.	<input type="checkbox"/>	<input type="checkbox"/>
3/2/3	The impact of the implementation of plans and programs on the performance of these categories of students.	<input type="checkbox"/>	<input type="checkbox"/>

3/3 Religious and behavioral values:

No.	Items	Evidence	
		Available	Not Available
3/2/1	Listing positive and negative behaviors at school.	<input type="checkbox"/>	<input type="checkbox"/>
3/2/2	Implementing school programs and activities to promote educational values and to address negative behaviors.	<input type="checkbox"/>	<input type="checkbox"/>
3/2/3	Listing the impact of programs and activities on the students' behavior.	<input type="checkbox"/>	<input type="checkbox"/>

* Different categories of students (outstanding, gifted, with special needs).



4. Educational Performance and Learning Environment

4/1 Teaching methods and pedagogies:

No.	Items	Evidence	
		Available	Not Available
4/1/1	Applying new and different strategies in teaching.	<input type="checkbox"/>	<input type="checkbox"/>
4/1/2	Using technology and modern methods of teaching.	<input type="checkbox"/>	<input type="checkbox"/>
4/1/3	Measuring the impact of applying new methods of teaching on the performance of students.	<input type="checkbox"/>	<input type="checkbox"/>

4/2 Education and learning environment:

No.	Items	Evidence	
		Available	Not Available
4/2/1	Providing an attractive environment to increase the students' desire for learning.	<input type="checkbox"/>	<input type="checkbox"/>
4/2/2	Provision of different learning resources.	<input type="checkbox"/>	<input type="checkbox"/>
4/2/3	Highlighting the achievements and works of students and school staff within the school environment.	<input type="checkbox"/>	<input type="checkbox"/>



5) School Activities and Excellence Awards

5/1 School activities and competitions:

No.	Items	Evidence	
		Available	Not Available
5/1/1	Implementing various school programs and activities during the academic year.	<input type="checkbox"/>	<input type="checkbox"/>
5/1/2	Empowering the role of student councils and groups.	<input type="checkbox"/>	<input type="checkbox"/>
5/1/3	Measuring the impact of the implemented school activities.	<input type="checkbox"/>	<input type="checkbox"/>

5/2 Excellence awards:

No.	Items	Evidence	
		Available	Not Available
5/2/1	Participations in local, regional, and international awards and competitions.	<input type="checkbox"/>	<input type="checkbox"/>
5/2/2	Clear and defined measures to spread the culture of creativity and excellence in the school.	<input type="checkbox"/>	<input type="checkbox"/>
5/2/3	Prizes won at the levels of the students, staff, and the school.	<input type="checkbox"/>	<input type="checkbox"/>



6. Parental and Community Partnerships

6/1 Parental participation:

No.	Items	Evidence	
		Available	Not Available
6/1/1	Programs and activities to improve parental involvement in the educational process.	<input type="checkbox"/>	<input type="checkbox"/>
6/1/2	The role of parents in achieving the school objectives.	<input type="checkbox"/>	<input type="checkbox"/>
6/1/3	Satisfaction of parents with the overall school performance.	<input type="checkbox"/>	<input type="checkbox"/>

6/2 Mutual cooperation relations between the school and the community:

No.	Items	Evidence	
		Available	Not Available
6/2/1	Contribution of the community institutions to the implementation of school plans and programs.	<input type="checkbox"/>	<input type="checkbox"/>
6/2/2	Contribution of the school to the promotion of activities in the local community under clear initiatives in the social, health, cultural, industrial, sport, and volunteering fields.	<input type="checkbox"/>	<input type="checkbox"/>
6/2/3	Various effective and mutual programs and activities with other local, regional, or international schools or universities.	<input type="checkbox"/>	<input type="checkbox"/>

7. The Field Visit

7/1 The interview:

A meeting is held with the school administration to identify:

No.	Items	Evidence	
		Available	Not Available
7/1/1	The challenges facing the school and how the school addresses them.	<input type="checkbox"/>	<input type="checkbox"/>
7/1/2	The extent of achieving the objectives of the annual plan and the development plan.	<input type="checkbox"/>	<input type="checkbox"/>
7/1/3	Future directions.	<input type="checkbox"/>	<input type="checkbox"/>



7/2 The inspection tour:

No.	Items	Evidence	
		Available	Not Available
7/2/1	Check the availability of security and safety conditions throughout the school premises.	<input type="checkbox"/>	<input type="checkbox"/>
7/2/2	Availability of regulations and programs for students' good behavior and discipline.	<input type="checkbox"/>	<input type="checkbox"/>
7/2/3	Regularity of the educational process.	<input type="checkbox"/>	<input type="checkbox"/>
7/2/4	Awareness of and dissemination of the learning policies, regulations and learning outcomes.	<input type="checkbox"/>	<input type="checkbox"/>
7/2/5	level of the school environment in terms of motivation, attractiveness, and hygiene.	<input type="checkbox"/>	<input type="checkbox"/>
7/2/6	Existence of social relations based on mutual respect between all parties in the school to help achieve the objectives of the school and its mission.	<input type="checkbox"/>	<input type="checkbox"/>

Acknowledgement:

I, the undersigned, hereby testify that all information and documents attached with the application form are valid.

School stamp	Name of school principal:	
	Signature:	
	Date:/...../..... dd mm yyyy